

ECU Student Pool Sharks Constitution

ARTICLE I: NAME & PURPOSE

Section A: Name – The name of this club shall be ECU Student Pool Sharks Club.

Section B: Purpose – The purpose of this club shall be:

1. Provide a recreational, social and inclusive environment for members.
2. Facilitate social interaction through pool and related activities.
3. Promote respectful, safe and enjoyable participation in all Club Activities.
4. Support engagement and community among Edith Cowan University students.

ECU Student Pool Shark commits to abiding by the Guild's Code of Conduct, and upholding the values of the people that it represents.

ARTICLE II: MEMBERSHIP

Section A: Eligibility - Membership shall be open to all individuals interested in the participation of Club Activities.

Section B: A minimum of 51% of the club's members must be ECU students.

Section C: Grounds for Removal – Members that are observed going against the direct purpose of the club, displaying anti-social behavior, and/or making disparaging comments about the Guild and not abiding by the Guild Code of Conduct, will be subject to removal from the club. This removal will be immediate, but appeals are available at the discretion of the club and relevant authority.

ARTICLE III: MEMBER RULES

All club members agree to abide by the following club rules:

1. **ECU Student Pool Sharks** is an all-inclusive organisation; and will not discriminate against age, gender, ethnicity and orientation.
2. **ECU Student Pool Sharks** does not permit members to engage in any form of harassment, bullying, humiliation or other such forms of membership initiation conditions and/or practices.

3. **ECU Student Pool Sharks** is an advocate for the ECU Guild and commits first and foremost, to serving the interests of ECU Students and, by association, the Guild, above any other internal or external organisations and/or interests.
4. The Guild takes no responsibility or liability financially or in any other way.

ARTICLE IV: EXECUTIVE COMMITTEE

Section A: Responsibility – Management of this club shall be vested in an Executive Committee, democratically elected by the entire membership to uphold these rules. [add extra responsibilities as appropriate]

Section B: Membership – This committee shall consist of the following members, who must be currently enrolled ECU students.

Section C: Executive Positions –

1. **The Don (President)** – To oversee the club's operations, support and manage in all club activities, represent ECU Student Pool Sharks as a club, introduce additional members to the club, create a welcoming environment, delegate responsibilities where appropriate and reporting to the Guild.
2. **Underboss (Vice President)** – To manage the administrative functions, document and maintain all records, coordinate meetings with approval from the President and act on behalf of the President in the event of their absence.
3. **Right Hand (Secretary)** – To assist the President and Underboss in their tasks, acting on behalf of the Underboss in the event of their absence, documenting and finalising all necessary data records for the President.
4. **Banker (Financer)** – To manage the club's finances and budgets, documentation of purchases and payments for the club's operations and events.
5. **Recruiter (Marketer)** – To promote Club Activities and events, along with documenting such activities and events to the Guild for approval.
6. **Media** – To regularly manage and post on the official Instagram account.

Section D: Meetings – This committee shall meet at least once per calendar month to organise and plan upcoming events and club activities, along with reflection on areas of improvement, addressing any current and future concerns, issues, questions and queries. One of these meetings will be an Annual General Meeting, where all members are invited to attend. Quorum at a meeting shall be a simple majority of executive members. Two copies of the meeting minutes will be produced, one kept by the club and one submitted to the Guild.

ARTICLE V: REGISTER OF MEMBERS

1. The club must keep and maintain an up-to-date register of the members, which shall be known as the Register of Members.
2. The Register of Members is strictly to be used to communicate matters pertaining to the Society and its designated purposes.
3. The Register of Members must be made available to any Committee Member, Employee of the Guild, or the relevant Vice-President of the Guild upon request.
4. The Register of Members must be updated continuously.

ARTICLE VI: MEETINGS

Committee Meetings

1. Committee Members must engage in club affairs at least monthly unless granted leave.
2. Formal meetings shall be held quarterly at a convenient time, with electronic meetings permitted.
3. The President (or Vice-President in their absence) shall chair meetings and hold both a deliberative and casting vote.
4. Meeting minutes shall be recorded by the Secretary or a designated member.
5. A quorum requires at least three Committee members.
6. Meetings are open to all members unless confidentiality requires an in-camera session.
7. Resolutions are passed by a Simple Majority unless otherwise stated in this Constitution.

General Meetings

1. The Society shall hold an Annual General Meeting (AGM) before the end of the Academic Calendar, with Special General Meetings (SGMs) convened as needed.
2. The AGM shall review minutes of previous meetings, financial statements, and agenda items.
3. SGMs may be called by Committee resolution or by a requisition signed by at least 20 General Members.
4. A minimum of 7 business days notice of meetings must be provided to the entire membership of the club.
5. SGMs shall only address pre-specified matters.
6. General Meeting procedures shall be determined by the Committee, with resolutions passed by a Simple Majority.

ARTICLE VII: DISPUTE RESOLUTION

Procedures

Any member of the club who fails to observe the rules, or whose conduct does not observe the objectives of the club may be suspended or expelled from membership of the club.

If a club member believes any member is acting in contravention of these rules, they will:

1. Raise the issue with the club executive committee or their ECU Guild Vice President and/or ECU Guild General Secretary.
2. The behaviour must be investigated and addressed immediately.
3. If the club cannot mediate the issue to a satisfactory resolution, the issue will be directed to the ECU Guild Senate to investigate and determine a course of action.

ARTICLE VIII: REPORTING

To keep in line with reporting legislation in WA which the Guild is bound by, and to improve communication between the club and the Guild, we ECU Student Pool Sharks are committed to:

1. Providing a budget to our relevant Vice President and adhering to their recommendations to the best of our ability.
2. Keeping the Guild updated with any changes to banking details.
3. Declare all existing and potential affiliations, funding arrangements, sponsorships, and agreements we have with other organisations.
4. Keeping the Guild updated on the composition and roles of the committee, as well as contact details.
5. Allowing adequate notice of events, as well as changes to the timing or location of these events.
6. Providing a copy of the club's bank statement, AGM and other meetings minutes to the Guild.

ARTICLE IX: DISSOLUTION

1. "In the event of the ECU Student Pool Sharks becoming defunct or dissolved, the assets and funds that remain after such, and the satisfaction of all debts and liabilities, shall be transferred to the Guild. Provided there are no external sponsors in which case the club will settle their outstanding accounts and balances to be paid and settled with all remaining funds turned over accordingly.
2. All Funds owed to the ECU student Guild will be paid in full within 28 days of the date of dissolution" as Guild Funds will remain Guild funds and will need to be paid back accordingly.
3. Final bank statement, showing closer of bank account and distribution of the funds to the members, to be given to the Guild.

ARTICLE X: CHANGES TO THE CONSTITUTION

No amendments to the Constitution shall be made unless approved by a Simple Majority vote of both the Committee and members at an AGM or SGM.