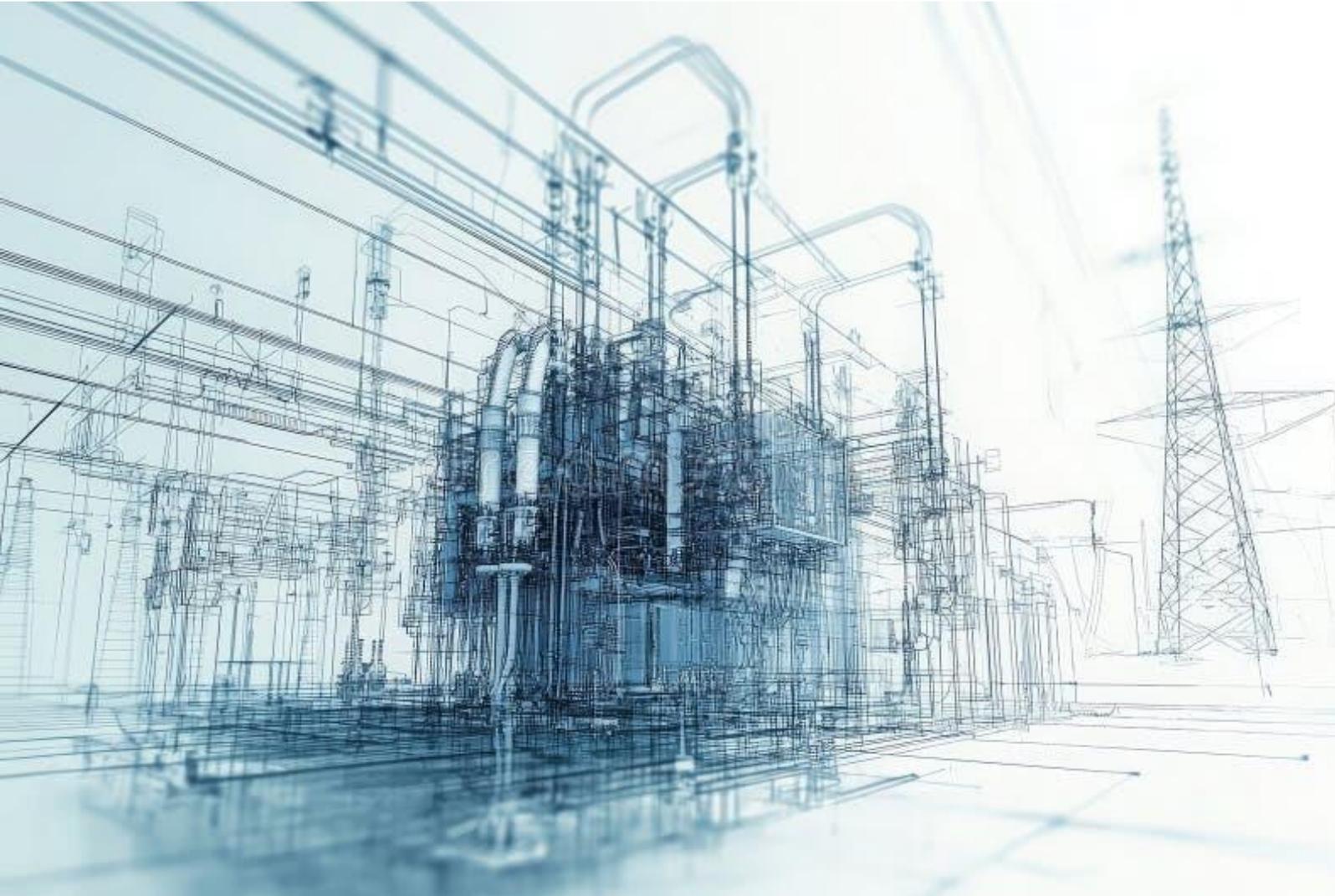


EESA – ECU student chapter

Powering Future Leaders



ECU
EDITH COWAN
UNIVERSITY


EESA
Electric Energy Society of Australia

Club Constitution

ARTICLE I: NAME & PURPOSE

Section A: Name - EESA – ECU student chapter

Section B: Purpose

The purpose of the chapter is to establish an Electric Energy Society of Australia (EESA) student chapter at Edith Cowan University (ECU), providing a structured platform for students interested in electrical engineering, power and energy systems, and the broader electric energy sector.

The Chapter shall:

1. Promote awareness of EESA and the power and energy profession among ECU students.
2. Increase student participation, membership, and engagement with EESA activities and opportunities.
3. Provide leadership development, industry exposure, and professional development through events such as technical workshops, seminars, site visits, and networking sessions.
4. Build a structured pathway for students from university involvement into young professional and future EESA volunteer roles.

The Chapter shall operate in accordance with ECU club governance requirements and in alignment with EESA National and the relevant State Chapter, including strategic guidance and endorsement arrangements as applicable.

ARTICLE II: MEMBERSHIP

Section A: Eligibility

Membership shall be open to all students currently enrolled at ECU.

The Chapter primarily serves students studying electrical engineering, power and energy systems, renewable energy, and related disciplines. Students from these disciplines are encouraged to become members of the EESA, for which student membership is available free of charge for eligible enrolled students.

Students from other academic backgrounds who have an interest in the electric energy sector shall also be eligible for membership in the Chapter.

Section B: Grounds for Removal of Membership

A member may have their membership suspended or terminated if their conduct is found to be inconsistent with the purpose, values, or standards of the Chapter or EESA.

Grounds for removal may include, but are not limited to:

1. Conduct that damages or is likely to damage the reputation, objectives, or operations of the Chapter or EESA.
2. Discriminatory, harassing, threatening, or otherwise inappropriate behaviour toward members, guests, university staff, or industry representatives.
3. Misuse or unauthorised use of Chapter resources, funds, or property.
4. Failure to fulfil agreed responsibilities in an official Chapter role without reasonable cause.
5. Any behaviour that brings the Chapter, ECU, or EESA into disrepute within the university or professional community.

Section C: Removal Procedure

- Any allegation of misconduct shall be reviewed by the Executive Committee in a fair and impartial manner.
- The member concerned shall be notified in writing of the concern and provided an opportunity to respond before a decision is made.
- A decision to suspend or remove a member shall require a majority vote of the Executive Committee.
- Where the member holds an Executive Committee or officially recognised EESA Student Ambassador role, the Chapter shall consult with relevant EESA representatives before finalising the decision.
- The member shall be informed of the decision in writing and may lodge an appeal within fourteen (14) days of notification.
- The appeal shall be considered by the Executive Committee at the next scheduled meeting, and the outcome shall be final.

ARTICLE III: MEMBER RULES

All members of the **EESA – ECU Student Chapter** shall uphold the standards of conduct expected of representatives of a professional engineering society.

Section A: Professional Conduct

Members shall act in a professional, ethical, and responsible manner at all times and conduct themselves in a way that reflects positively on the Chapter, ECU, and EESA.

Section B: Respect and Inclusivity

The Chapter is an inclusive organisation and does not tolerate discrimination, harassment, bullying, or any form of inappropriate behaviour. Members shall treat all individuals with respect, fairness, and courtesy, regardless of background, identity, or beliefs.

Section C: Representation of EESA

Members shall uphold the values, integrity, and professional reputation of EESA when participating in Chapter activities, university events, industry engagements, and any external activities where they are representing the Chapter.

Section D: Compliance with Policies

Members shall comply with all relevant ECU regulations, Chapter rules, and applicable EESA policies when participating in Chapter activities or using Chapter resources.

Section E: Responsible Participation

Members are encouraged to actively participate in Chapter activities and shall take responsibility for their actions, including the appropriate and authorised use of Chapter resources, funds, and property.

ARTICLE IV: EXECUTIVE COMMITTEE

Section A: Composition

The Executive Committee shall be responsible for the management and administration of the Chapter. The Executive Committee shall consist of the following office bearers:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Events & Industry engagement Officer
6. Communications Officer

Additional positions may be created if approved by a majority vote of the Executive Committee and in accordance with ECU club governance requirements.

Section B: Roles and Responsibilities:

President

The President shall:

- Provide overall leadership and direction for the Chapter
- Chair meetings of the Executive Committee and general meetings
- Act as the primary representative of the Chapter to ECU and EESA
- Ensure the Chapter operates in accordance with this Constitution and relevant policies

Vice President

The Vice President shall:

- Support the President in all duties
- Act in the President's role in their absence
- Assist in coordinating Chapter activities and initiatives

Secretary

The Secretary shall:

- Maintain records of meetings, attendance, and official correspondence
- Prepare meeting agendas and minutes
- Manage membership records and official documentation

Treasurer

The Treasurer shall:

- Manage the Chapter's finances in accordance with ECU financial regulations
- Maintain accurate financial records
- Prepare financial reports when required
- Oversee budgeting and responsible use of funds

Events & Industry Liaison Officer

This Officer shall:

- Coordinate technical events, workshops, and site visits
- Build and maintain relationships with industry partners and guest speakers
- Support career development and industry engagement opportunities for members

Communications Officer

This Officer shall:

- Manage the Chapter's communications and promotions
- Oversee social media, email updates, and event publicity
- Support outreach to students and promotion of EESA activities

Section C: Term of Office

Executive Committee members shall serve a term of one academic year and may be re-elected, subject to ECU club governance rules.

Section D: Vacancies

If a position becomes vacant during the term, the Executive Committee may appoint an eligible member to fill the role until the next election.

Section E: Accountability

Executive Committee members shall act in the best interests of the Chapter and uphold the values and reputation of EESA and ECU. Failure to fulfil duties may result in removal by a majority vote of the Executive Committee, in accordance with the removal procedures outlined in this Constitution.

ARTICLE V: DISPUTE RESOLUTION

Any member of the club who fails to observe this constitution, the club's rules, or the values and standards of EESA may be subject to disciplinary action.

Where a dispute or concern arises involving a member of the club, the matter should first be raised with the Executive Committee for review.

The Executive Committee shall investigate the matter in a fair and timely manner, providing all parties involved with an opportunity to be heard.

Following consideration of the matter, the Executive Committee may take appropriate action, which may include mediation, issuing a warning, suspension, or removal from the club in accordance with this constitution.

Where the dispute involves a Student Ambassador or Executive Committee member, the matter shall be handled in consultation with EESA representatives, in line with EESA guidelines.

Any member subject to disciplinary action shall be notified in writing and may submit an appeal to the Executive Committee within seven (7) days of notification. The decision of the Executive Committee following the appeal shall be final.

ARTICLE VI: REPORTING

To ensure transparency, accountability, and continuity, the club shall maintain appropriate records of its activities, membership, and administration.

The Executive Committee shall be responsible for:

- Keeping records of Executive Committee meetings and key decisions.
- Maintaining an up-to-date record of committee roles and contact details.
- Providing an annual summary of club activities, outcomes, and leadership handover.
- Maintaining appropriate financial records relating to club funds and expenditures.

Where required, relevant reports or updates shall be provided to EESA in alignment with EESA guidelines, including information related to Student Ambassadors, major activities, and leadership transitions.

ARTICLE VII: DISSOLUTION

Section A: Resolution to Dissolve

The Chapter may be dissolved by:

- A resolution passed by a two-thirds (2/3) majority of the Executive Committee; or
- A two-thirds (2/3) majority vote of members present at a duly convened general meeting.

Section B: Settlement of Affairs

In the event of dissolution, all outstanding debts and liabilities of the Chapter shall be settled.

Any remaining assets or funds shall not be distributed to members but shall be transferred or disposed of in a manner consistent with the requirements of EESA and any applicable ECU Student Guild regulations relating to student organisations.

Section C: Notification

The EESA shall be formally notified of the dissolution of the EESA – ECU Student Chapter. Relevant records and materials shall be handed over as required.

Section D: Conduct of Dissolution

The dissolution process shall be conducted in a transparent and responsible manner, ensuring the appropriate closure of the Chapter's activities and affairs.