

ECU Aviators Club Constitution

ARTICLE I: NAME & PURPOSE

Section A: Name – The name of this club shall be ECU Aviators.

Section B: Purpose – The purpose of this club shall be:

1. *To build a community for ECU students with an interest in aviation.*
2. *Assist in gaining experience and insight into the general aviation industry.*
3. Give career guidance for enthusiastic students interested in aviation.

ECU Aviators commits to abiding by the Guild's Code of Conduct, and upholding the values of the people that it represents.

ARTICLE II: MEMBERSHIP

Section A: Eligibility - Membership shall be open to all students who major in ECU's Bachelor of Aviation and all students at ECU who have a further interest in aviation.

Section B: A minimum of 51% of the club's members must be ECU students.

Section C: Grounds for Removal – Members that are observed going against the direct purpose of the club, displaying anti-social behaviour, and/or making disparaging comments about the Guild and not abiding by the Guild Code of Conduct, will be subject to removal from the club. This removal will be immediate, but appeals are available at the discretion of the club.

ARTICLE III: MEMBER RULES

All club members agree to abide by the following club rules:

1. **ECU Aviators** is an all-inclusive organization; and will not discriminate against age, gender, ethnicity and orientation.
2. **ECU Aviators** does not permit members to engage in any form of harassment, bullying, humiliation or other such forms of membership initiation conditions and/or practices.
3. **ECU Aviators** is an advocate for the ECU Guild and commits first and foremost, to serving the interests of ECU Students and, by association, the Guild, above any other internal or external organizations and/or interests.
4. The Guild takes no responsibility or liability financially or in any other way.

ARTICLE IV: EXECUTIVE COMMITTEE

Section A: Responsibility – Management of this club shall be vested in an Executive Committee, democratically elected by the entire membership to uphold these rules.

Section B: Membership – This committee shall consist of a minimum of two officers who are Guild members and currently enrolled ECU students.

Section C: Executive Positions –

1. **President** – To support the club through future planning and to coordinate quarterly meetings and reporting to the guild.
2. **Vice- President** – To support the president and other committee members where required.
3. **Admin Officer** – To handle the introduction and addition of new members to the club, email correspondence, and taking meeting minutes.
4. **Finance Officer** – To manage club finances, budgeting and record keeping of purchases for club operations or events.
5. **Operations Officer** – To organize, promote events to the club and submit events to the guild to gain approval.
6. **Media** – To manage and regularly post on official club Facebook and Instagram accounts.

Section D: Meetings – This committee shall meet at least once per semester to organize and plan future activities, as well as address any outstanding issues, and reflect on areas of improvement. One of these meetings will be an Annual General Meeting where all members are invited to attend. Quorum at a meeting shall be a simple majority of executive members. Copy of the meeting minutes will be forwarded to the Guild.

ARTICLE V: REGISTER OF MEMBERS

1. The club must keep and maintain an up-to-date register of the members, which shall be known as the Register of Members.
2. The Register of Members is strictly to be used to communicate matters pertaining to the Society and its designated purposes.
3. The Register of Members must be made available to any Committee Member, Employee of the Guild, or the relevant Vice-President of the Guild upon request.
4. The Register of Members must be updated continuously.

ARTICLE VI: MEETINGS

Committee Meetings

1. Committee Members must engage in club affairs at least monthly unless granted leave.
2. Formal meetings shall be held quarterly at a convenient time, with electronic meetings permitted.
3. The President (or Vice-President in their absence) shall chair meetings and hold both a deliberative and casting vote.
4. Meeting minutes shall be recorded by the Secretary or a designated member.
5. A quorum requires at least three Committee members.
6. Meetings are open to all members unless confidentiality requires an in-camera session.
7. Resolutions are passed by a Simple Majority unless otherwise stated in this Constitution.

General Meetings

1. The Society shall hold an Annual General Meeting (AGM) before the end of the Academic Calendar, with Special General Meetings (SGMs) convened as needed.
2. The AGM shall review minutes of previous meetings, financial statements, and agenda items.
3. SGMs may be called by Committee resolution or by a requisition signed by at least 20 General Members.
4. A minimum of 7 business days' notice of meetings must be provided to the entire membership of the club.
5. SGMs shall only address pre-specified matters.
6. General Meeting procedures shall be determined by the Committee, with resolutions passed by a Simple Majority.

ARTICLE VII: DISPUTE RESOLUTION

Procedures

Any member of the club who fails to observe the rules, or whose conduct does not observe the objectives of the club may be suspended or expelled from membership of the club.

If a club member believes any member is acting in contravention of these rules they will:

1. Raise the issue with the club executive committee or their ECU Guild Vice President (Academic, Social or Equity) and/or ECU Guild General Secretary.
2. The behaviour must be investigated and addressed immediately.

3. If the club cannot mediate the issue to a satisfactory resolution, the issue will be directed to the ECU Guild Senate to investigate and determine a course of action.

Article VIII: Reporting

To keep in line with reporting legislation in WA which the Guild is bound by, and to improve communication between the club and the Guild, we ECU Aviators are committed to:

1. Providing a budget to our relevant Vice President and adhering to their recommendations to the best of our ability.
2. Keeping the Guild updated with any changes to banking details.
3. Declare all existing and potential affiliations, funding arrangements, sponsorships, and agreements we have with other organizations.
4. Keeping the Guild updated on the composition and roles of the committee, as well as contact details.
5. Allowing adequate notice of events, as well as changes to the timing or location of these events.
6. Providing a copy of the club's bank statement, AGM and other meetings minutes to the Guild.

Article IX: Dissolution

1. "In the event of the ECU Aviators becoming defunct or dissolved, the assets and funds that remain after such, and the satisfaction of all debts and liabilities, shall be transferred to the Guild. Provided there are no external sponsors in which case the club will settle their outstanding accounts and balances to be paid and settled with all remaining funds turned over accordingly.
2. All Funds owed to the ECU student Guild will be paid in full within 28 days of the date of dissolution" as Guild Funds will remain Guild funds and will need to be paid back accordingly.
3. Final bank statement, showing closer of bank account and distribution of the funds to the members, to be given to the Guild.

ARTICLE X: CHANGES TO THE CONSTITUTION

No amendments to the Constitution shall be made unless approved by a Simple Majority vote of both the Committee and members at an AGM or SGM.