

Funded Club Constitution

ARTICLE I: NAME & PURPOSE

Section A: Name – The name of this club shall be **ECU Bhutanese Student Association**.

Section B: Purpose – The purpose of this club shall be:

1. Cultural exchange and promotion
2. Academic support and mentoring
3. Social events and networking
4. Community service and volunteer opportunities

ECU BSA commits to abiding by the Guild's Code of Conduct, and upholding the values of the people that it represents.

ARTICLE II: MEMBERSHIP

Section A: Eligibility:

Membership shall be open to current ECU students at three campuses of ECU. They must be enrolled to a course during the registration to be eligible to become the member of ECU Bhutanese Student Association.

Section B: Grounds for Removal:

Members that are observed going against the direct purpose of the club, displaying anti-social behavior, and/or making disparaging comments about the ECU BSA and not abiding by the Guild Code of Conduct, will be subject to removal from the club. This removal will be immediate, but appeals are available at the discretion of the club. The membership also comes to cessation when student graduates from Edith Cowan University.

ARTICLE III: MEMBER RULES

All club members agree to abide by the following club rules:

1. **ECU BSA** is an all-inclusive organization; and will not discriminate against age, gender, ethnicity and orientation.
1. **ECU BSA** does not permit members to engage in any form of harassment, bullying, humiliation or other such forms of membership initiation conditions and/or practices.
2. **ECU BSA** is an advocate for the ECU Guild and commits first and foremost, to serving the interests of ECU Students and, by association, the Guild, above any other internal or external organizations and/or interests.

The Guild takes no responsibility or liability financially or in any other way.

ARTICLE IV: EXECUTIVE COMMITTEE

Section A: Responsibility:

Management of this club shall be vested in an Executive Committee, democratically elected by the entire membership to uphold these rules. The election must commence by 1st week of November each year, be fully oriented and handing-taking must be completed by end of December.

Section B: Membership:

This committee shall consist of a minimum of two officers who are Guild members and currently enrolled ECU students.

Section C: Executive Positions:

- **President:** Roles & responsibilities Attached Appendix
- **General Sectary:** Roles & responsibilities Attached Appendix
- **Treasurer:** Roles & responsibilities Attached Appendix
- **Vice-Presidents:** Roles & responsibilities Attached Appendix
- **Events and Programmed Coordinators:** Roles & responsibilities Attached Appendix

Additionally, ECU BSA will have 2 x Vice-President and 2 x Event Coordinators.

Section D: Meetings

This committee shall meet at least once per semester to organize and plan future activities, as well as address any outstanding issues, and reflect on areas of improvement. One of these meetings will be an Annual General Meeting where all members are invited to attend. Quorum at a meeting shall be a simple majority of executive members. Copy of the meeting minutes will be forwarded to the Guild.

Article V: DISPUTE RESOLUTION

Procedures

Any member of the club who fails to observe the rules, or whose conduct does not observe the objectives of the club may be suspended or expelled from membership of the club.

If a club member believes any member is acting in contravention of these rules they will:

1. Raise the issue with the club executive committee or their ECU Guild Vice President (International) and/or ECU Guild General Secretary
2. The behavior must be investigated and addressed immediately.
3. If the club cannot mediate the issue to a satisfactory resolution, the issue will be directed to the ECU Guild Senate to investigate and determine a course of action.

Article VI: Reporting

To keep in line with the reporting legislation in WA which the Guild is bound by, and to improve communication between the club and the Guild, ECU BSA are committed to:

- Providing a budget to our relevant Vice President and adhering to their recommendations to the best of our ability.
- Keeping the Guild updated with any changes to banking details.
- Declare all existing and potential affiliations, funding arrangements, sponsorships, and agreements we have with other organizations.
- Keeping the Guild updated on the composition and roles of the committee, as well as contact details.
- Allowing adequate notice of events, as well as changes to the timing or location of these events.
- Providing a copy of the club's bank statement, AGM and other meetings minutes to the Guild.

Article VII: Dissolution

- In the event of the (ECU BSA) becoming defunct or dissolved, the assets and funds that remain after such, and the satisfaction of all debts and liabilities, shall be transferred to the Guild. Provided there are no external sponsors in which case the club will settle their outstanding accounts and balances to be paid and settled with all remaining funds turned over accordingly.
- All Funds owed to the ECU student Guild will be paid in full within 28 days of the date of dissolution" as Guild Funds will remain Guild funds and will need to be paid back accordingly.
- Final bank statement, showing closer of bank account and distribution of the funds to the members, to be given to the Guild.