



## **Funded Club Constitution**

### **ARTICLE I: NAME & PURPOSE**

**Section A: Name** – The name of this club shall be **[ECU Tenpin Bowling Club]**.

**Section B: Purpose** – The purpose of this club shall be:

1. Value student participation in sport and encourage engagement of all levels of ability and culture by delivering safe sport activities.
2. Offer a free student sport activity in **Tenpin Bowling** with training sessions and events.
3. Support the selection process of the Western Series and UniSport Nationals teams as and when required with ECU Sport and Fitness to engage maximum student participation.

**[ECU Tenpin Bowling Club]** commits to abiding by the Guild's Code of Conduct, and upholding the values of the people that it represents.

### **ARTICLE II: MEMBERSHIP**

**Section A: Eligibility** - Membership shall be open to any and all ECU current students. Upon invitation ECU alumni can mentor and coach to continue to support ECU students. ECU alumni will be required to be approved by ECU Sport and Fitness and required to engage in a contract with ECU Sport and Fitness

**Section B: Grounds for Removal** – Members that are observed going against the direct purpose of the club, displaying anti-social behavior, and/or making disparaging comments about the Guild and not abiding by the Guild Code of Conduct, will be subject to removal from the club. This removal will be immediate, but appeals are available at the discretion of the club.

### **ARTICLE III: MEMBER RULES**

All club members agree to abide by the following club rules:

**ECU Tenpin Bowling Club** is an all-inclusive organisation; and will not discriminate against age, gender, ethnicity or sexual orientation.

**ECU Tenpin Bowling Club** does not permit members to engage in any form of harassment, bullying, humiliation or other such forms of harassment.

**ECU Tenpin Bowling Club** is an advocate for the ECU Guild and commits first and foremost, to serving the interests of ECU Students and, by association, the Guild, above any other internal or external organisations and/or interests.

The Guild takes no responsibility or liability financially or in any other way.

#### **ARTICLE IV: EXECUTIVE COMMITTEE**

**Section A: Responsibility** – Management of this club shall be vested in an Executive Committee, democratically elected by the entire membership to uphold these rules.

**Section B: Membership** – This committee shall consist of a minimum of two officers who are Guild members and currently enrolled ECU students.**Section C: Executive Positions** –

- **President** – To ensure the purpose of the club is executed in a safe and responsible manner for all members in accordance to the code of conduct.
- **Secretary** – Create and communicate an official ECU Tenpin Bowling Club Facebook page, record any minutes and report to the Guild as per the affiliation policy.
- **Treasurer** - To manage club funds in accordance to the ECU Student Guild Funded Club Policy

**Section D: Meetings** – This committee shall meet at least once per semester to organise and plan future activities, as well as address any outstanding issues, and reflect on areas of improvement. One of these meetings will be an Annual General Meeting where all members are invited to attend. Copy of the meeting minutes will be forwarded to the Guild. Due to the small size of the bowling club, a zoom meeting may be held in place of an in-person meeting.

**Section E: Safety** – Physical safety aspects of bowling will be discussed with new members. Members will be offered the opportunity to complete relevant courses through 'Play by the Rules'. At least one member will hold a Senior First Aid certificate.

#### **Article V: DISPUTE RESOLUTION**

##### **Procedures**

Any member of the club who fails to observe the rules, or whose conduct does not observe the objectives of the club may be suspended or expelled from membership of the club.

If a club member believes any member is acting in contravention of these rules they will:

1. Raise the issue with the club executive committee or their ECU Guild Vice President (Academic, Social or Equity) and/or ECU Guild General Secretary.
2. The behaviour must be investigated and addressed immediately.

3. If the club cannot mediate the issue to a satisfactory resolution, the issue will be directed to the ECU Guild Senate to investigate and determine a course of action.

#### **Article VI: Reporting**

To keep in line with reporting legislation in WA which the Guild is bound by, and to improve communication between the club and the Guild, we **ECU Tenpin Bowling Club** are committed to:

- Providing a budget to our relevant Vice President, and adhering to their recommendations to the best of our ability.
- Keeping the Guild updated with any changes to banking details.
- Declare all existing and potential affiliations, funding arrangements, sponsorships, and agreements we have with other organisations.
- Keeping the Guild updated on the composition and roles of the committee, as well as contact details.
- Allowing adequate notice of events, as well as changes to the timing or location of these events.
- Providing a copy of the club's bank statement, AGM and other meeting minutes to the Guild.

#### **Article VII: Dissolution**

- "In the event of the ECU Tenpin Bowling Club becoming defunct or dissolved, the assets and funds that remain after such, and the satisfaction of all debts and liabilities, shall be transferred to the Guild. Provided there are no external sponsors in which case the club will settle their outstanding accounts and balances to be paid and settled with all remaining funds turned over accordingly.
- All Funds owed to the ECU student Guild will be paid in full within 28 days of the date of dissolution" as Guild Funds will remain Guild funds and will need to be paid back accordingly.
- Final bank statement, showing closer of bank account and distribution of the funds to the members, to be given to the Guild.